Fresh Fruit and Vegetable Program 2013-14 School Year

Presented May 10, 2013

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Questions Regarding RFA

Programmatic Questions

 Any question not addressed in this Webinar must be submitted to the RFP Branch as instructed in the RFA.

Contact RFP Branch

 Questions to be addressed to Jason Kendall at (502) 564-2351 or

jason.kendall@education.ky.gov

History

- Original, signed applications were to be submitted to KDE.
- New paper applications were to be submitted annual for any school wanting to apply for the Grant.

For 2013-14 Applications

- KDE DOES NOT -- require that new applications be submitted for every school wishing to apply.
- KDE DOES NOT -- require applications to be mailed with original signatures.
- KDE DOES -- require that a function be completed in CNIPS for every school wishing to apply.

Instructions for Submitting your Application

New Submission – Not Currently Participating

 Currently Participating – Need to Revise Current Application

 Currently Participating – No Changes to Current Application

New Submission

Scenario 1

You have a school that is not currently participating in the FFVP and would like to apply for the Grant.

Instructions

- Access the FFVP RFA and FFVP
 Application on the KDE
 Website at the following link <u>Competitive Grants From KDE</u>
- 2. Follow the instructions for submitting a new application.
- Accept the FFVP Invitation in CNIPS.

Currently Participating – Revisions

Scenario 2

You have schools that are currently participating; however, there are changes that needs to be made to the application that was submitted last year.

Instructions

- Access the FFVP RFA and FFVP Application on the KDE Website at the following link --Competitive Grants From KDE
- 2. Follow the instructions for submitting a revised application.
- 3. Accept the FFVP Invitation in CNIPS.

Currently Participating – No Revisions

Scenario 3

You have schools that are currently participating and the information is the same for this year and it was last year

Instructions

 Accept the FFVP Invitation in CNIPS.

Accountability

 The Food Service Director will be held accountable for the submission type that is selected. If the submission is wrong, it may jeopardize FFVP funding!!

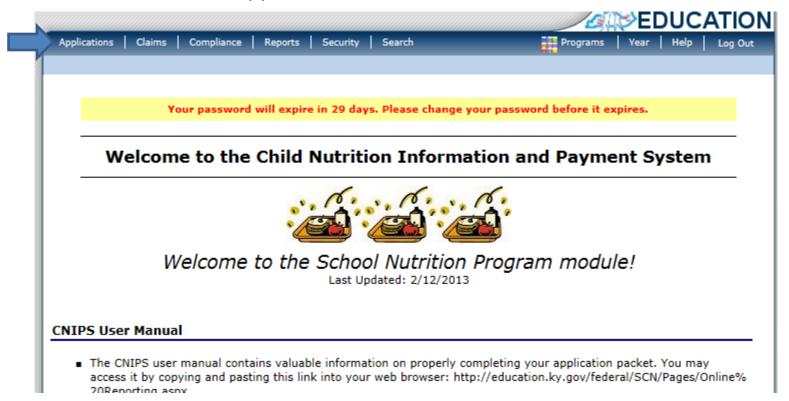
Accepting FFVP Invitation in CNIPS

- Log on to CNIPS.
- 2. Click on Applications.
- 3. Click on Application Packet.
- Select 2013-2014 School Year.
- 5. Click on Add beside the FFVP Application.
- 6. Complete the sponsor contact information.
- 7. Position your cursor in the box to the left of each school site that you want to participate and click your left mouse button to insert an ✓. Make sure there is ✓ in the box next to each school site that you want to participate!!!
- 8. Click **Save**.

Screenshots have been included for your reference.

CNIPS FFVP: Step 1

Once in CNIPS, click on Applications



Click on 'Application Packet'



Click on the 2013-2014 Application Year



10155 Status: Active Elliott County

DBA:

100 South KY 7

SANDY HOOK, KY 41171-0767

Type of Agency: Educational Institution Type of SNP Organization: Public

Currently, there are 2 School Year(s) available. Select the year you wish to access.

School Year	Date Range	Application Packet
NEWI 2013 - 2014	07/01/2013 - 06/30/2014	Application Packet on File
2012 - 2013	07/01/2012 - 06/30/2013	Application Packet on File

Select 'Add'



Action	Form Name	Latest Version	Status
View Modify	Sponsor Application	Original	Pending Validation
Add	Community Eligibility Option (CEO) Schedule		Not Started
Add	Fresh Fruit And Vegetable Program Application		Not Started
Details	Meal Pattern Compliance Dashboard		Pending
Details	Checklist Summary		

FFVP Application For School Year: 2013 - 2014							
10155 State Elliott Coun DBA: 100 South KY 7 SANDY HOOK, I Type of Agency Type of SNP On	KY 41171-0: Education: ganization:	al Institut Public	ion				
Contact Init		Salutation	First Name		Last Name		
1. Name:			▼				
2. Email Add	ress:						
3. Phone:			Ext:		Fax:		
4. Title:							
Invited Site	5						
Select	Site ID	5	Site Name				Status
	1002	E	Elliott County Higl	n School			Active
	1001	I	sonville Elementa	ry Schoo	I		Active
	1000	L	akeside Element	ary Schoo	ol		Active

- 1. Complete the sponsor contact information
- 2. Select the sites you want to participate for FFVP.
- 3. Click Save.

2013 - 2014 Application Packet

10155 Status: Active Elliott County

DBA:

100 South KY 7

SANDY HOOK, KY 41171-0767

Type of Agency: Educational Institution Type of SNP Organization: Public Packet Submitted Date:
Packet Approved Date:
Packet Original Approval Date:
Packet Status: Not Submitted

Action	Form Name	Latest Version	Status
View Modify	Sponsor Application	Original	Pending Validation
	Community Eligibility Option (CEO) Schedule		Site Eligibility Missing
View	 Fresh Fruit And Vegetable Program Application 		Approved
Details	Meal Pattern Compliance Dashboard		Pending
Details	Checklist Summary		

A green checkmark appears next to the FFVP Application when you are finished.

Note: Please do not click on other areas of the sponsor application packet; this will be available the week of May 20th for all sponsors.